



# Evolution

FOUNDATION COLLEGE  
Find the Potential in You

## Learning Support Policy & Procedure

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### 1. Policy

#### 1.1. Equal Opportunity Statement

1.2. Evolution Foundation College opposes discrimination in all its forms. It is an equal opportunities college and operates an ethos and structure of inclusion and equality, which enables individual students to realise their full potential throughout the complete range of educational experiences. Evolution Foundation College is committed to removing barriers to learning from future and existing students, regardless of mental or physical impairment or disability.

1.3. Students with learning difficulties will have access to additional learning support as required. Evolution Foundation College will source appropriate support services to advise and support the student. Evolution Foundation College will ensure that teaching and support staff will be aware of the support available to students.

### 2. Procedure

- 2.1. Students who require learning support will have access to additional learning support as required. In the first instance the student should arrange a meeting with the College Directors to discuss their requirements and arrange appropriate support. In addition to any in-house support that may be available the College Directors will advise the student on any external support agencies the student may want to access. The College Directors will ensure that all Tutors are made aware of the support available to students.

### 3. Pre-entry

**3.1.** Applicants are asked to self-report any learning difficulties. Evolution Foundation College is committed to ensure it offers access to audition and study to students irrelevant of any learning difficulty. Evolution Foundation College will provide an audio recorded version of the prospectus and application form on request or arrange a one to one visit.

### 4. Course

**4.1.** During the audition process a screening test will be undertaken by all new students to identify those who require literacy support, whether self-reported or not self-reported.

### 5. Pastoral Care

**5.1.** Students are encouraged to make a private appointment with the College Principal who will help to provide an opportunity for students to discuss their own learning needs in



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confidence. The Head of Department or relevant Tutors will be advised of any issues relating to learning needs and/or support required.

## **6. Vocal Training**

6.1. Students whose first language is not English will have access to additional voice coaching.

## **7. Staff**

7.1. All relevant staff are notified by the College Principal of students who have specific learning needs.